



September 2026

Job Title: Associate Director, Regulatory Affairs

Location: Geneva, Switzerland

Reporting Line: Director, Scientific & Regulatory Affairs

Employment Type: Full-time

Publication Date: 25 September 2026

Application Deadline: 30 October 2026

Start Date: asap

IFPMA – Who we are

IFPMA represents the innovative pharmaceutical industry at the international level, engaging in official relations with the United Nations and multilateral organizations. Our vision is to ensure that scientific progress translates into the next generation of medicines and vaccines that deliver a healthier future for people everywhere. To achieve this, we act as a trusted partner, bringing our members' expertise to champion pharmaceutical innovation, drive policy that supports the research, development, and delivery of health technologies, and create sustainable solutions that advance global health. For more information, visit ifpma.org.

Being part of the IFPMA team means representing the international innovative pharmaceutical industry within the global health community. The candidate will play a vital role in shaping global policy discussions that support patient access to innovative medicines and stronger, more sustainable health systems worldwide.

Primary purpose of the position:

The **Associate Director, Regulatory Affairs** leads IFPMA's policy and regulatory strategies on manufacturing innovation, quality systems, good manufacturing practices and reliance while ensuring cross-team integration. In addition, provides technical and functional leadership for strategically relevant regulatory policy areas. In partnership with member companies and industry experts, the role shapes industry positions, advances strategic regulatory policy priorities, and drives initiatives that support a science-based, globally harmonized regulatory environment.

Reporting to the Director, Scientific & Regulatory Affairs, the Associate Director is responsible for leading the Quality & Manufacturing and Reliance work programs under the Regulatory Science Committee, building alignment across members and stakeholders, and overseeing the development of policy, advocacy, and technical deliverables. The role represents IFPMA in key external forums and engages senior stakeholders across the regulatory ecosystem to advance industry priorities and strengthen the organization's influence on global regulatory policy.

Key responsibilities

- Lead the development and implementation of the Quality & Manufacturing and Reliance strategies and work program under the IFPMA Regulatory Science Committee.
- Represent IFPMA in external regulatory and policy forums, coordinating member briefings, positions, and presentations.
- Shapes industry advocacy and regulatory policy recommendations by synthesizing scientific, technical, and stakeholder input.
- Support engagement with multilateral organizations and ensure alignment across IFPMA member associations and industry stakeholders.
- Provide strategic updates to senior management and contribute actively to cross-functional Regulatory Team initiatives.

Qualifications & Requirements

- Strong subject matter expertise and strategic thinking skills, with the ability to identify opportunities, align stakeholders, and drive results.
- Excellent advocacy, communication, presentation, and stakeholder engagement skills.
- Solid understanding of the pharmaceutical industry and broader public policy environment.

- Proven ability to build and maintain effective relationships with internal and external stakeholders.
- Strong analytical, project management, and organizational capabilities.
- Experience working across cross-functional teams and coordinating committees, working groups, and external partners.
- 8-10 years of relevant experience in healthcare policy, public affairs, government affairs, or a related pharmaceutical-sector role.
- Master's degree in regulatory science, pharmacy, biochemistry, health policy, public health, or a related field; additional qualifications are an asset.
- Fluent in English (oral and written); other languages (e.g. French) are an asset.
- Candidate must hold an EU passport or otherwise demonstrate the legal right to work in Switzerland.

As an organization driven by our values of Integrity, Respect and Excellence, IFPMA welcomes diversity and fosters an inclusive workplace where individuals are valued and empowered to thrive. We encourage applications from all qualified candidates regardless of race, gender, ethnicity, sexual orientation, religion, or disability.

Applications for the position (CV and motivation letter in English) should be submitted to job@ifpma.org by 30 October 2026.